COMMANDER
Manual Fuel Price Changes

If the price is going up: **CHANGE THE STREET PRICE SIGN FIRST***

If the price is going down: **CHANGE THE REGISTER FIRST**

*Prices will need to be changed manually using the remote control box in store.

On the computer do the following:

* Click on **"Fuel Prices"** and print this page

On the register do the following:

* Log into **"CSR FUNCTIONS"**

* Log into **"FUEL MANAGER"**

* Log into **"FUEL PRICE CONFIGURATION"**
   1) Touch the line / grade of fuel needing changed
   2) Change the prices for **"Self Cash"** and **"Self Credit"**
      -Prices must include the .9 on the end
   3) After changing the fuel grade, press **"SAVE CHANGES"**
   4) Press **"PREVIOUS MENU"** to return to all fuel grades
   5) Repeat steps 1 - 4 for all other fuel grades to be changed

* Press **"PREVIOUS MENU"** and log into **"DOWNLOAD FUEL PRICES"**

* Press **"YES"** to begin the process

* Press **"PREVIOUS MENU"**

* Press **"RETURN TO SALES FUNCTIONS"** to resume register operations

• **BE SURE TO VERIFY THAT ALL PRICES HAVE CHANGED ON THE FUEL DISPENSERS**

* **CHANGE ALL OUTSIDE PRICE SIGNS MANUALLY**